

Job responsibilities of Block Programme Assistant (BPA) for RBSK in context of expanding his/her role to the other programme (WIFS/RKSK/NPCB/NPPCD/IDDCP)

A. RBSK:

1. Block Programme Assistant (BPA) will be a fulltime coordinator of the RBSK Programme. He will prepare the monthly school wise/AWC wise screening plan in consultation with the Mobile Health Team (MHT) of RBSK.
2. BPA will visit one school and one AWC per week regularly to monitor screening of children by MHT.
3. He/she will keep the ANM, MPW, ASHA and ASHA supervisor informed of school wise/AWC wise screening plan, status of referral and treatment of children under RBSK Programme.
4. He/she will do the follow up of those children received treatment as well as the pended cases with the help of ANM, ASHAs and MPW.
5. He/she will compile the monthly reports of RBSK compiling reports of the GNM/ANM of delivery points, ANM, ASHAs and the MHT team at block level.
6. He/she will have to submit the compiled monthly reports to the districts in the prescribed format within first 3 days of every month.
7. The BPA will also keep track of the referral made during the screening of students and report to the districts as per format within first 3 days of every month..
8. The BPA will submit a monthly summary of the log book of the hired vehicle with details of visits made, kilometers covered to SPMU after due authentication by SDM&HO/i/c of BPHC in the format to be provided by the state office within first 3 days of every month.
9. Timely coverage of target student in the block and its onward reporting will be the parameter of appraisal of every Block Programme Assistant.
10. BPA will coordinate the visit of the MHT with MMU operationalization within the jurisdiction of the block

B. WIFS:

1. BPA will visit one school and one AWC per week regularly to monitor WIFS programme. He has to do it individually and not in group.
2. At block, BPA has to compile WIFS report from sectors/ Sub Center for submission to district within first 3 days of the month.
3. With Block Pharmacist, BPA will strengthen the IFA (Blue & Pink) distribution.

Approved
Me

C. RKSK:

1. BPA will assess the AFHC/ARSH clinics status: Infrastructure, Display, Models, Sitting arrangement, Client flow, issues, how other departments can be linked as per six priority components of Rashtriya Kishore Swasthya Karyakram (RKSK)- Districts where AFHC/ARSH clinics are present and will report to District Coordinator.
2. BPA will follow up of Adolescent Health Day (AHD) and Adolescent Friendly Club Meeting at sub centre level.
3. BPA will conduct review cum convergence meetings quarterly at block level for strengthening Adolescent Health Programmes (Adolescent Friendly Health Clinics, WIFS and Menstrual Hygiene programme).

Menstrual Hygiene programme (All districts):

1. BPA will follow up of stock of Sanitary napkins and distribute to ASHAs and will report within first 3 days of the month.

D. NPCB:

2. At all blocks, BPA shall coordinate with DPM, NPCB regarding line listing of visual impaired children for treatment and follow up. The record of the children referred should be shared to District Coordinator within first 3 days of every month.
3. BPA will submit monthly report to the District Coordinator within first 3 days of the month.

E. NPPCD:

1. BPA shall coordinate with Audiometric assistants or Audiologists respective Districts under NPPCD for screening, referral, treatment and follow up of children with Hearing Impairment.

F. NIDDCP :

1. BPA will conduct Awareness meeting in the community about IDD and Proper preservation of iodized salt through ASHA & ANM.
2. He will do follow up of collection of salt samples by ASHAs & MPWs and linkages with IDD laboratory for testing.

G. NPPCF:

1. BPA will conduct awareness meetings about Fluorosis and nutritional knowledge in the community.
2. He will do follow up of collection of Drinking water sample by ASHAs and MPWs and will do linkage with Nodal officer, NPPCF and PHE Dept. of respective District.

Approved
 M. Q.
 5/7/18